

Precision Metal Products, Inc. Quality System Procedure	Page No: 1 of 4	Procedure No: 221-01
	Effective Date: 02/09/16	Revision Level 01
Title: Counterfeit Product Prevention Policy		

1.0 PURPOSE

To protect Precision Metal Products, our supplier partners, and ultimately our customers from the infiltration of counterfeit or questionable pedigree components into our end products.

2.0 SCOPE

This policy applies to all components delivered to Precision Metal Products, either in assemblies or as individual components. Precision Metal Products supplier partners are required to purchase from OCM, OEM, or authorized distributors for such OCM/OEM, as sole and exclusive sources for all components to be delivered to Precision Metal Products and to obtain and retain written records for such. Suppliers shall secure a C of C for all components to provide to Precision Metal Products upon request and maintain on file as described within applicable Precision Metal Products purchase orders and in compliance with AS9100 requirements.

3.0 BACKGROUND

3.1 Numerous customers are requiring their suppliers to implement a counterfeit policy within their suppliers.

4.0 DEFINITIONS

4.1 *OCM* – Original Component Manufacturers

4.2 *OEM* – Original Equipment Manufacturers

4.3 *C of C* – Certification of Conformance

Originator: Shane Preo	Position: Compliance / Training Manager	
Signature: Signature on file	Date: 02/09/2016	
Approved by: John Baloga	Position: General Manager	
Signature: Signature on file	Date: 02/09/2016	

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- 4.4 Authorized/Franchised distributors – Those distributors with which OCM/OEM have contractual agreements identifying them as “Authorized” or in a like manner to buy, stock, re-package, sell, and distribute their product lines.
- 4.5 Non-authorized supplier – Brokers, Non-Franchised distributors,

5.0 REFERENCES

- 5.1 AS9100C:2009
- 5.2 AS5553:2013
- 5.3 AS6081:

6.0 PROCEDURE

All suppliers are required to take the following actions:

- 6.1.1 Implement and enforce a written Counterfeit Parts Prevention and Control Plan designed to preclude, detect, and remove any counterfeit components from all deliveries to Precision Metal Products. As an integral part of this plan, the supplier shall maintain a database of counterfeit components received and applicable source data.
- 6.1.2 PMP requires that suppliers review AS5553 and AS6081 for reference, as best practice review, and to confirm internal procedures are appropriate and effective.
- 6.1.3 Actively cooperate with Precision Metal Products in the implementation of this policy to eliminate counterfeit components from all products.
- 6.1.4 Ensure this policy and the expected actions are communicated to quality and business leaders throughout your company.
- 6.1.5 Review the above policy and provide written acknowledgement and confirmation of compliance to Precision Metal Products.

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7.0 USE OF UNAUTHORIZED SUPPLIERS

The use of Non-Authorized suppliers without express written consent by Precision Metal Products is hereby strictly prohibited. Should business reasons (obsolescence, cost, lead time, customer commitments, etc.) dictate the use of such suppliers, the following process is required:

- 7.1.1 Supplier shall notify in writing the supply chain representative at the PMP facility of a requirement to utilize a non-authorized source.
- 7.1.2 Supplier shall provide specific details regarding the suggested source, the known details on component pedigree, date code, and a suggested verification/test plan.
- 7.1.3 Supplier shall provide all details in writing on a supplier request form document which includes a customer sign off and approval section.
- 7.1.4 Precision Metal Products (supply chain, quality, and engineering representatives as needed) shall review the supplier request and either approve, reject, or return with comments of requested changes including but not limited to additional or alternative verification requirements. Visual inspection, part marking inspection, and C of C inspection shall be included as critical verification steps in all such instances.
- 7.1.5 Should PMP provide approval, the supplier shall provide Certification of Conformance, verification documentation, and any test results promptly to Precision Metal Products.
- 7.1.6 Supplier is not approved to deliver product(s) to Precision Metal Products until signed approval is provided and certification of conformance and test results are provided and confirmed to be compliant to the details agreed upon in the approved supplier request form.

8.0 REVISION HISTORY

REVISION	EFFECTIVE DATE	DOCUMENT CHANGE SUMMARY

